

MINUTES of a Special COUNCIL meeting of the R.M. of Blaine Lake
No. 434 held on Thursday, July 6, 2017 6:00 p.m. in the Municipal Maintenance Shop
at Blaine Lake, Saskatchewan

Present:

Reeve - William Chalmers
Division 1 - Walter Kabaroff
Division 2 - John Serhienko
Division 3 - Wayne Ratzlaff
Division 4 - Gerald Strelloff
Division 6 - Glen Lamontagne
Division 5 - John Priestley

Valerie Fendelet
Janelle Lavallee

Call to Order

Reeve Chalmers called meeting to order at 6:05 p.m.

07.06.17.01

APPOINT ACTING ADMINISTRATOR FOR SPECIAL MEETING

CHALMERS: That the Council of the RM of Blaine Lake No. 434 appoint Valerie Fendelet as Acting Administrator for the duration of this Special Meeting.

Recorded Vote: For: R, 1, 2, 3, 4, 5, 6 Against: None **Carried.**

AGENDA ADOPTION

07.06.17.02

CHALMERS: That the Council of the RM of Blaine Lake No. 434 adopt the agenda as presented.

Recorded Vote: For: R, 1, 2, 3, 4, 5, 6 Against: None **Carried.**

ADMINISTRATOR RESIGNATION

07.06.17.03

RATZLAFF: In follow-up to Motion 06.12.17.04 that the Council of the RM of Blaine Lake No. 434 appoint for two of the following three Councillors Walter Kabaroff, Glen Lamontagne, and Wayne Ratzlaff to approach Bertha Buhler to reconsider her resignation by 4:00 p.m. July 10, 2017.

Recorded Vote: For: 1, 3, 4, 6 Against: R, 2, 5 **Carried.**

APPOINT ACTING ADMINISTRATOR

07.06.17.04

LAMONTAGNE: With regard to Motion 07.06.17.03 that if Bertha Buhler does not withdraw her resignation by 4:00 p.m. July 10, 2017, pursuant to Subsection 110(1) of the Municipalities Act, the Council of the RM of Blaine Lake No. 434 appoint Valerie Fendelet as Acting Administrator to be compensated at \$45.00 per hour, \$0.50 per kilometer from place of residence, \$60.00 per day sustenance prorated for breakfast, lunch supper to provide basic municipal administrative services with respect to accounts receivables, accounts payables, payroll, federal/provincial remittances, assessment roll, municipal taxes, hail levy, mill rate, tax levy, budget, month end processing, general office duties and advertisement of Administrator position.

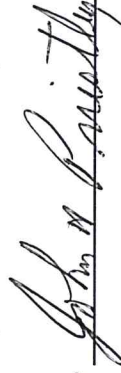
Recorded Vote: For: R, 1, 2, 3, 4, 5, 6 Against: None **Carried.**

APPOINT INTERIM ASSISTANT ADMINISTRATOR

07.06.17.05

KABAROFF: With regard to Motion 07.06.17.03 that if Bertha Buhler does not withdraw her resignation by 4:00 p.m. July 10, 2017, pursuant to Subsection 110(1) of *The Municipalities Act*, the Council of the RM of Blaine Lake No. 434 appoint Janelle Lavallee as Interim Assistant Administrator to be compensated at \$45.00 per hour, \$0.50 per kilometer from place of residence, \$60.00 per day sustenance prorated for breakfast, lunch supper to provide basic municipal administrative services with respect to accounts receivables, accounts payables, payroll, federal/provincial remittances, assessment roll,

Councillor



municipal taxes, hail levy, mill rate, tax levy, budget, month end processing, general office duties and advertisement of Administrator position.

Recorded Vote: For: R, 1, 2, 3, 4, 5, 6 Against: None

Carried.

RESIGNATION REPONSE TIMEFRAME

07.06.17.06

RATZLAFF: The Council of the RM of Blaine Lake No. 434 requests an email or hand-delivered written response with regard to Motion 07.06.17.03 by 4:00 p.m. July 10, 2017, that if no response is received Council will hereby proceed with Motions 07.06.17.04 and 07.06.17.05.

Recorded Vote: For: R, 1, 2, 3, 4, 5, 6

Against: None

Carried.

DELEGATION OF ADMINISTRATOR DUTIES

07.06.17.07

PRIESTLEY: With regard to Motion 07.06.17.03 that if Bertha Buhler does not withdraw her resignation by 4:00 p.m. July 10, 2017, the Council of the RM of Blaine Lake No. 434 authorizes the Acting Administrator to delegate any of her powers, duties or functions to the appointed Interim Assistant Administrator or any employee of the municipality pursuant to Subsection 110(4) of *The Municipalities Act*.

Recorded Vote: For: R, 1, 2, 3, 4, 5, 6

Against: None

Carried.

MUNICIPAL SIGNING AUTHORITIES

07.06.17.08

CHALMERS: With regard to Motion 07.06.17.03 that if Bertha Buhler does not withdraw her resignation by 4:00 p.m. July 10, 2017, the Council of the RM of Blaine Lake No. 434 designates the Reeve or Councillor Lamontagne or Councillor Serhienko in addition to Acting Administrator Valerie Fendelet pursuant to Subsection 115(5) of *The Municipalities Act* to sign cheques and other negotiable instruments.

Recorded Vote: For: R, 1, 2, 3, 4, 5, 6

Against: None

Carried.

MUNICIPAL PASSWORDS

07.06.17.09

RATZLAFF: Should Bertha Buhler not relinquish municipal passwords to the Acting Administrator the Council of the RM of Blaine Lake No. 434 grant authority to administration to contract the required services to obtain all necessary municipal passwords.

Recorded Vote: For: R, 1, 2, 3, 4, 5, 6

Against: None

Carried.

APPOINTMENT OF LOCAL ASSESSOR

07.06.17.10

STRELIOFF: With regard to Motion 07.06.17.03 that if Bertha Buhler does not withdraw her resignation by 4:00 p.m. July 10, 2017, the Council of the RM of Blaine Lake No. 434 appoint Valerie Fendelet, Acting Administrator as a local assessor the Municipality.

Recorded Vote: For: R, 1, 2, 3, 4, 5, 6

Against: None

Carried.

ADMINISTRATOR POSITION ADVERTISEMENT

07.06.17.11

STRELIOFF: With regard to Motion 07.06.17.03 that if Bertha Buhler does not withdraw her resignation by 4:00 p.m. July 10, 2017, the Council of the RM of Blaine Lake No. 434 proceed to advertise for an Administrator on the SARM website and Saskjobs website with an application deadline of Friday, August 18, 2017 4:00 p.m.

Recorded Vote: For: R, 1, 2, 3, 4, 5, 6

Against: None

Carried.

REGULAR COUNCIL MEETING DATE CHANGE

07.06.17.11

SERHIENKO: The Council of the RM of Blaine Lake No. 434 change their regular council meetings from the second Tuesday of the month to the third Friday of the month for the months of July and August, 2017 commencing at 8:00 a.m.


Recorded Vote: For: R, 1, 2, 3, 4, 5, 6


Against: None

Carried.

ADJOURNMENT

07.06.17.12 SERHIENKO: That the meeting be adjourned at 7:50 p.m.


COUNCILLOR


ADMINISTRATOR

