

**RM OF BLAINE LAKE
No. 434**

Saskatchewan

December 8, 2020

RM of Blaine Lake #434

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The Minutes of the Regular Meeting of the Council of the Rural Municipality of Blaine Lake #434 which was held in the RM's Municipal Office, at 118 Main Street, on Tuesday, December 8, 2020.

Present Council Members and Administration attended as follows:

Gerry Strelieff	-	Reeve	in Council Chambers
Michael Chudskov	-	Division 1	in Council Chambers
John Serhienko	-	Division 2	via teleconference
Courtney Swystun	-	Division 3	in Council Chambers
Alan Lavoie	-	Division 4	in Council Chambers
Robert Dagenais	-	Division 6	in Council Chambers
Jennifer Gutknecht	-	Administrator	in Council Chambers

Absent: John Priestley - Division 5

The meeting was called to order by Reeve Strelieff at 8:04am.

**Res#601/20
NOV 17 2020
MINS**

CHUDSKOV: That the Council of the RM of Blaine Lake #434 approves the November 17, 2020 regular meeting minutes as presented.

CARRIED

**Res#602/20
RESCIND
MOTION**

CHUDSKOV: That the Council of the RM of Blaine Lake #434 rescind resolution 562/20.

CARRIED

**Res#603/20
FINANCIAL
STATEMENT**

LAVOIE: That the Council of the RM of Blaine Lake #434 accepts the Financial Statements as information only.

CARRIED

Councilor Priestley arrived at 8:15AM.

**Res#604/20
LIST OF
ACCOUNTS FOR
APPROVAL**

DAGENAIS: That the Council of the RM of Blaine Lake #434 approves the List of Accounts for Approval, including cheques 4956 through 4987 with the total payable amount being \$67,754.83.

CARRIED

**Res#605/20
ADDITIONAL
ACOUNTS**

LAVOIE: That the Council of the RM of Blaine Lake #434 approves the Additional Accounts for payment as presented by Administration, totaling \$9148.21:

- Brandt \$336.07
- Brandt \$329.84
- Lake Country CO-OP \$2279.68
- Munisoft \$71.49
- Munisoft \$2241.96
- Riverlot Holdings Inc. \$79.60
- SARM \$171.50
- Alan Tanchak \$1397.28
- Triod Supply \$265.29
- Brian Verbonac \$1975.50

CARRIED

**Res#606/20
INDEMNITIES**

CHUDSKOV: That the Council of the RM of Blaine Lake #434 approves the presented Council Indemnities for payment:

- Councillor Dagenais \$258.00 (Nov 2020)
- Councillor Priestley \$150.00 (Nov 2020)

CARRIED

**Res#607/20
SNOW REMOVAL**

LAVOIE: That the Council of the RM of Blaine Lake #434 adopts the Snow Removal Technique as presented, for the use of the Snow Wing for implementation by Public Works, and is to be added to the Winter Maintenance Policy.

CARRIED

**Res#608/20
IN CAMERA**

LAVOIE: That the Council of the RM of Blaine Lake #434 move in camera to discuss Personnel matters, compliant with s. 120(2) of The Municipalities Act, and on the basis that the discussions that take place during that meeting apply to s. 16(1) (b) and (d) of The Local Authority Freedom of Information and Protection of Privacy Act., the time being 9:05 AM.

CARRIED

**Res#609/20
OUT CAMERA**

DAGENAIS: That the Council of the RM of Blaine Lake #434 move out of camera, the time being 9:17 AM.

CARRIED

**Res#610/20
LETTER OF
UNDERSTANDING**

DAGENAIS: That the Council of the RM of Blaine Lake #434 authorizes the Reeve and Administrator to sign the Letter of Understanding with the Union as presented.

CARRIED

**Res#611/20
PUBLIC
DISCLOSURE
STATEMENTS**

SWYSTUN: That the Council of the RM of Blaine Lake #434 acknowledges the receipt of all Elected Officials Public Disclosure Statements.

CARRIED

**Res#612/20
ASSET
MANAGEMENT
PLAN**

SWYSTUN: That the Council of the RM of Blaine Lake #434 awards the Asset Management Plan project to Urban Systems as per their Proposal submitted.

CARRIED

Councillor Serhienko left the meeting at 9:31 AM.

Reeve Strelieff left the room at 9:33 AM; he returned to the room at 9:35 AM.

**Res#613/20
GPS FOR
GRADERS**

COUNCIL: That the Council of the RM of Blaine Lake #434 appoints Councillor Swystun to research for GPS options for the use of the RM graders.

CARRIED

**Res#614/20
EMAIL CONSENT
FORM**

DAGENAIS: That the Council of the RM of Blaine Lake #434 approves the Customer Acknowledgement and Consent to Email Delivery form as presented by Administration for implementation.

CARRIED

**Res#615/20
2020 HOLIDAY
HOURS**

LAVOIE: That the Council of the RM of Blaine Lake #434 approves the RM office holiday hours as presented by Administration.

CARRIED

**Res#616/20
MRS GRANT
FUNDING**

COUNCIL: That the Council of the RM of Blaine Lake #434 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant;

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- And all members of council have filed and annually updated their Public Disclosure Statements as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

**Res#617/20
MUNISOFT
TRAINING**

COUNCIL: That the Council of the RM of Blaine Lake #434 grants permission to Administration to register for the Munisoft Year End Webinars.

CARRIED

**Res#618/20
ROAD LEASES**

COUNCIL: That the Council of the RM of Blaine Lake #434 sets the rate for Road Leases in the amount of \$1.00/road; and that any current road leases that have been overcharged be refunded for the difference.

CARRIED

DELEGATION: Sheldon O’Fukany & Spencer McNie of Water Security Agency RE: Ducks Unlimited/Makaraoff/Boulanoff Complex; Fencing the RM Shop; Thickwood Hills Membership; arrived 10:00AM, departed 11:00AM.

Councillor Serhienko returned to the meeting at 10:14 AM.

Councillor Lavoie left the room at 10:45 AM; he returned to the room at 10:47 AM.

Reeve Strelieff left the room at 10:47 AM; he returned to the room at 10:48 AM.

**Res#619/20
MUNISOFT
CUSTOM WORK**

CHUDSKOV: That the Council of the RM of Blaine Lake #434 approves the quote from Munisoft for Custom Work.

CARRIED

Council Tabled the following proposed Bylaws: Council Procedures; Council Code of Ethics; Public Notice Policy; Anti-Harassment Policy.

**Res#620/20
BYLAW 05-2020
AMENDMENT**

COUNCIL: That the Council of the RM of Blaine Lake #434 amends Bylaw 05-2020 being a Bylaw to Authorize the Administrator to Issue Cheques and Pay Accounts Pursuant to Section 111(2)(j) of the *Municipalities Act*, to include “*and a second signor*” to all clauses in the Bylaw, following “*The Administrator.*”
Councilor Serhienko was absent during this resolution/vote.

CARRIED

Councillor Chudskov left the room at 11:27 AM; he returned to the room at 11:28 AM.

**Res#621/20
BYLAW 05-2020**

LAVOIE: That the Council of the RM of Blaine Lake #434 performs a second reading of Bylaw 05-2020 being a Bylaw to Authorize the Administrator to Issue Cheques and Pay Accounts Pursuant to Section 111(2)(j) of the *Municipalities Act*.

CARRIED

Councillor Swystun left the room at 11:30 AM; he returned to the room at 11:31 AM.

**Res#622/20
PROGRESSIVE
DISCIPLINARY
POLICY**

LAVOIE: That the Council of the RM of Blaine Lake #434 has reviewed the Progressive Disciplinary Policy and approves it for continuation of use, without any changes necessary.
Councilor Serhienko was absent during this resolution/vote.

CARRIED

Councillor Serhienko left the meeting at 11:35AM.

Res#623/20
CUSTOM WORK
WAIVER **COUNCIL:** That the Council of the RM of Blaine Lake #434 approves the Custom Work Waiver as presented by Administration. **CARRIED**

Res#624/20
RECESS **CHUDSKOV:** That the Council of the RM of Blaine Lake #434 recess until 1:00PM, the time being 12:01PM. **CARRIED**

Reeve Strelieff reconvened the meeting at 1:00PM with Councillors Chudskov, Swystun, Lavoie, and Dagenais present.

Councillor Lavoie gave a verbal update of the Library Committee current events.

Res#625/20
BRANDT
RENTAL **CHUDSKOV:** That the Council of the RM of Blaine Lake #434 authorizes the Administrator to sign the Brandt (loaner) Rental Agreement. **CARRIED**

Res#626/20
CLEARING THE
PATH **SWYSTUN:** That the Council of the RM of Blaine Lake #434 directs Administration to complete the Clearing the Path Corridor Statutory Declaration. **CARRIED**

Res#627/20
301 MAIN STREET **DAGENAIS:** That the Council of the RM of Blaine Lake #434 accepts the counter offer from the Town of Blaine Lake, however, the transfer of titles shall not take place until the 5-year period for payment has been completed and the payment has been made in full. **CARRIED**

Res#628/20
CORRESP-
ONDENCE **LAVOIE:** That the Council of the RM of Blaine Lake #434 acknowledges all correspondence presented to Council and directs Administration to file all *except the following:*

- A \$205.00 donation to the Royal Canadian Legion
- Administration responds to Will Chalmers complaint
- Future consideration of submitting a SARM Resolution regarding the deer population

CARRIED

Res#629/20
IN CAMERA **DAGENAIS:** That the Council of the RM of Blaine Lake #434 move in camera to discuss Personnel matters, compliant with s. 120(2) of The Municipalities Act, and on the basis that the discussions that take place during that meeting apply to s. 16(1) (b) and (d) of The Local Authority Freedom of Information and Protection of Privacy Act., the time being 2:10 PM. **CARRIED**

Res#630/20
OUT CAMERA

COUNCIL: That the Council of the RM of Blaine Lake #434 move out of camera, the time being 2:18PM.

CARRIED

Res#631/20
AMENDMENT TO
THE REGULAR
COUNCIL
MEETING
SCHEDULE
2021

COUNCIL: That the Council of the RM of Blaine Lake #434 amends the 2021 Regular Council Meeting Schedule as follows:
Every 3rd TUESDAY of the month:
~January 19 ~February 16 ~March 16 ~April 20 ~May 18 ~June 15
~July 20 ~August 17 ~Sept 21 ~Oct 19 ~Nov 16 ~Dec 21
Meetings from May through September will start at 8:00 AM;
during the months of seeding and harvest, meetings will start at 7:00 AM;
for the rest of the months of the year, meetings will start at 9:00 AM.

CARRIED

Res#632/20
SARM BENEFITS

COUNCIL: That the Council of the RM of Blaine Lake #434 adds the new employee to the SARM Employee Benefits as single status.

CARRIED

Res#633/20
ADJOURN

COUNCIL: That the Council of the RM of Blaine Lake #434 adjourns, the time being 2:25PM.

CARRIED

SEAL

REEVE

ADMINISTRATOR