

RM OF BLAINE LAKE No. 434

Saskatchewan

The Minutes of the Regular Meeting of the Council of the Rural Municipality of Blaine Lake #434 which was held in the RM Municipal Office, on Friday, November 15, 2024.

Present at the meeting were the following Council Members and Administration:

| | | | |
|------------------|---|------------|---------------------|
| Glenn Lamontagne | - | Reeve | In Council Chambers |
| Michael Chudskov | - | Division 1 | In Council Chambers |
| Lee Dolezal | - | Division 2 | In Council Chambers |
| Courtney Swystun | - | Division 3 | In Council Chambers |
| Alan Lavoie | - | Division 4 | In Council Chambers |
| John Priestley | - | Division 5 | In Council Chambers |
| Vacant | - | Division 6 | Vacant |
| Alan Tanchak | - | Asst Admin | In Council Chambers |
| Linda Klimm | - | Admin | In Council Chambers |

The Reeve and Divisions 1, 3 & 5 took their Oath of Office from 9:15 to 9:26 AM. The Administrator received their forms. The meeting was called to order by Reeve Glenn Lamontagne at 9:26 AM.

Mark Curry presented his lead hand report to Council from 9:31 AM to 10:11 AM.

**Res#369/24
OCT 15 2024
MINS**

SWYSTUN: That the Council of the RM of Blaine Lake #434 approves the October 15, 2024 Regular Meeting minutes as presented. **CARRIED**

**Res#370/24
OCT 28 2024
MINS**

LAVOIE: That the Council of the RM of Blaine Lake #434 approves the October 28, 2024 Special Meeting minutes as presented. **CARRIED**

**Res#371/24
OCT 2024
FINANCIALS**

LAVOIE: That the Council of the RM of Blaine Lake #434 accepts the October 2024 Statement of Financial Activities, Income Statement, Budgetary Control, Chequing Account Statement and Bank Reconciliation as presented. **CARRIED**

**Res#372/24
LIST OF
ACCOUNTS**

SWYSTUN: That the Council of the RM of Blaine Lake #434 approves the List of Accounts for Approval, including cheques #7056 to #7103 with the total payable amount being \$104,241.12. **CARRIED**

**Res#373/24
ADDITIONAL
ACCOUNTS**

CHUDSKOV: That the Council of the RM of Blaine Lake #434 approves the Additional Accounts for payment as presented by the Administration in the amount of \$912.04:

- Blanche Crowder \$350.00
- Alan Tanchak \$562.04
- Royal Canadian Legion \$ 50.00

CARRIED

**Res#374/24
COUNCIL
INDEMNITY**

SWYSTUN: That the Council of the RM of Blaine Lake #434 approves the presented Council indemnity totaling \$558.10:

- Lee Nov 2024 \$336.70
- Alan Nov 2024 \$221.40

CARRIED

**Res#375/24
GRADER TIRES**

CHUDSKOV: That the Council of the RM of Blaine Lake #434 order 6 Maxim grader tires including installation as per quote from Kal Tire in the amount of \$9,779.04.

CARRIED

**Res#376/24
EXTENSION**

CHUDSKOV: That the Council of the RM of Blaine Lake #434 provide Morris Woytiuk with an extension until November 30, 2024.

CARRIED

**Res#377/24
OFFICE SUPPLIES**

SWYSTUN: That the Council of the RM of Blaine Lake #434 purchase office supplies for the shop to include a white board and a printer/scanner.

CARRIED

**Res#378/24
IMPACT
WRENCH**

DOLEZAL: That the Council of the RM of Blaine Lake #434 authorize the purchase of a Milwaukee impact wrench for the shop in the amount of \$328 plus applicable taxes.

CARRIED

**Res#379/24
RIRG**

CHUDSKOV: That the Council of the RM of Blaine Lake #434 make application to the RIRG program with respect to the Blind Line road North of NW 27-44-06 W3, North of NE 26-44-06 W3, North of NE 29-44-05 W3, North of NE 25-44-05 W3 (1/4 mile) and North of NW 29-44-05 W3 (1/4 mile).

CARRIED

**Res#380/24
TENDER
HAULING**

LAVOIE: That the Council of the RM of Blaine Lake #434 tender hauling with respect to the 2025 & 2026 years.

CARRIED

**Res#381/24
DRIVEWAY
PROGRAM**

PRIESTLEY: That the Council of the RM of Blaine Lake #434 clear driveways at a cost of \$250 for entire year, and that a vote be recorded.

| | |
|-------------|-----------------|
| Reeve - No | |
| Div. 1 - No | Div. 4 - No |
| Div. 2 - No | Div. 5 - Yes |
| Div. 3 - No | Div. 6 - Vacant |

LOST

**Res#382/24
DRIVEWAY
PROGRAM**

LAVOIE: That the Council of the RM of Blaine Lake #434 clear driveways in/out to provide access to public roads at a cost of \$350 for the winter season, and that a vote be recorded.

| | |
|---------------------|------------------------|
| Reeve – Yes | |
| Div. 1 – Yes | Div. 4 – Yes |
| Div. 2 – Yes | Div. 5 – No |
| Div. 3 – Yes | Div. 6 - Vacant |

CARRIED

**Res#383/24
ELECTION
RESULTS**

CHUDSKOV: That the Council of the RM of Blaine Lake #434 acknowledge the election results as per Deputy Returning Officer’s Statement of Results.

CARRIED

**Res#384/24
CALL FOR
NOMINATIONS**

CHUDSKOV: That the Council of the RM of Blaine Lake #434 acknowledge the Call for Nominations prepared by the Returning Officer and that this will be advertised in the Shellbrook Chronicle on November 21st.

CARRIED

**Res#385/24
ADVANCE POLL**

DOLEZAL: That the Council of the RM of Blaine Lake #434 have an advance poll on January 11, 2025 from 11:00 AM to 3:00 PM at the RM office.

CARRIED

**Res#386/24
APPT DEPUTY-
REEVE**

DOLEZAL: That the Council of the RM of Blaine Lake #434 appoint Michael Chudskov as Deputy-Reeve effective for a one-year term.

CARRIED

**Res#387/24
APPT FIRE
BOARD REP**

LAVOIE: That the Council of the RM of Blaine Lake #434 appoint Councillor John Priestley as a representative to the Fire Board Committee.

CARRIED

**Res#388/24
LETTER OF
DIRECTION**

LAVOIE: That the Council of the RM of Blaine Lake #434 direct Administration to send a letter of direction to CIBC with respect to signing authority to authorize one of Alan Lavoie, Glenn Lamontagne (new signing authority) or Michael Chudskov (new signing authority), and one of Linda Klimm, Alan Tanchak and Autumn Parchewski.

CARRIED

**Res#389/24
BYLAW 07-2024
3RD READING**

CHUDSKOV: That Bylaw 07-2024 being *A Bylaw to Contract with River Lot Holdings Inc. & 101134873 Saskatchewan Ltd.*, be read a third time, signed, sealed and that it form a part of these minutes.

CARRIED

Councillor Courtney Swystun left Council Chambers from 11:59 AM and returned at 12:01 PM.

Councillors Michael Chudskov and Lee Dolezal each declared a Conflict of Interest at 12:04 PM and left Council Chambers.

- Res#390/24
SUBDIVISION** **LAVOIE:** That the Council of the RM of Blaine Lake #434 approve the subdivision with respect to SE 09-43-06 W3. **CARRIED**
- Councillors Michael Chudskov and Lee Dolezal returned to Council Chambers at 12:06 PM.*
- Res#391/24
SARM MIDTERM** **LAMONTAGNE:** That the Council of the RM of Blaine Lake #434 approve Councillor Courtney Swystun as a SARM delegate for the SARM Midterm Convention on November 20-21st in Saskatoon. **CARRIED**
- Councillor Alan Lavoie left Council Chambers at 12:10 PM and returned at 12:12 PM.*
- Res#392/24
2025 PSIP
SCHEDULE** **DOLEZAL:** That the Council of the RM of Blaine Lake #434 acknowledge receipt of the 2025 PSIP Schedule received from SARM, that the PSIP Schedule has been reviewed for accuracy and approved, that premiums of \$6,827.93 have been estimated with respect to 2025, and that the Administrator be authorized to renew and sign the PSIP Schedule on behalf of the municipality. **CARRIED**
- Res#393/24
2025 LSIP** **DOLEZAL:** That the Council of the RM of Blaine Lake #434 renews the SARM Liability Insurance coverage at \$3 million for the 2025 year. **CARRIED**
- Res#394/24
2025 EXCESS** **DOLEZAL:** That the Council of the RM of Blaine Lake renews the SARM Excess Liability Insurance coverage at \$5 million for the 2025 year. **CARRIED**
- Res#395/24
MOH PERMIT** **LAMONTAGNE:** That the Council of the RM of Blaine Lake #434 authorize payment of the Ministry of Highways permit for 2,030 cubic metres of gravel at a cost of \$4.25 per cubic metre, or \$8,627.50 plus GST of \$431.38 for a total of \$9,058.88. **CARRIED**
- Res#396/24
AUDITOR APPT** **DOLEZAL:** That the Council of the RM of Blaine Lake #434 appoint Elizabeth Torrens as our Auditor for the 2024 tax year. **CARRIED**
- Res#397/24
SET AUDIT DATE** **CHUDSKOV:** That the Council of the RM of Blaine Lake #434 set the audit date for February 10, 11 & 13, 2025. **CARRIED**
- Res#398/24
IN CAMERA** **DOLEZAL:** That the Council of the RM of Blaine Lake #434 move in camera to discuss Personnel Matters compliant with s. 120(2) of *The Municipalities Act*, and on the basis that the discussions that take place during the meeting apply to s. 16(1)(b) and (d) of *The Local Authority Freedom of Information and Protection of Privacy Act*, the time being 12:19 PM. **CARRIED**
- Res#399/24
OUT CAMERA** **DOLEZAL:** That the Council of the RM of Blaine Lake #434 move out of camera, the time being 12:49 PM. **CARRIED**

Councillor Courtney Swystun left the meeting at 12:49 PM.

**Res#400/24
LETTER OF
CREDIT**

LAVOIE: That the Council of the RM of Blaine Lake #434 direct Administration to prepare a letter of credit to release Jake Wiebe. **CARRIED**

**Res#401/24
LIST OF LANDS**

PRIESTLEY: That the RM of Blaine Lake #434 acknowledge the List of Lands in Arrears, prepared by the Administrator attached hereto and forming part of these minutes, that accounts be excluded from the Tax Enforcement List where the arrears are less than 50% of the previous year's tax levy, and further that the Tax Enforcement List be advertised in the Shellbrook Chronicle for one week.

CARRIED

**Res#402/24
COMMENCE
PROCEEDINGS**

LAVOIE: That the Council of the RM of Blaine Lake #434 be authorized to commence proceedings under *The Tax Enforcement Act* on any date after November 15, 2024 to acquire title with respect to the following properties:

- Block A Plan 101549022 W3 Ext 32, Title 142833449
- NW 34-42-07 W3, Title 129934682
- LSD 16-18-45-04 W3 Ext 36, Title 114379993
- LSD 15-18-45-04 W3 Ext 41, Title 114380074
- LSD 9-18-45-04 W3 Ext 35, Title 114379971
- LSD 10-18-45-04 W3 Ext 40, Title 114380052
- Block A Plan 101548762 W3 Ext 56, Title 115055940
- Block A Plan 101662578 W3 Ext 41, Title 116262019
- SE 04-42-07 W3, Title 152018074
- NE 22-45-05 W3, Title 149699334
- SE 22-45-05 W3, Title 149699323
- Block C Plan 101654940 W3 Ext 21, Title 117881624
- Block A Plan 101892214 W3 Ext 0, Title 130865766
- Block A Plan 101662635 W3 Ext 50, Title 116262233, 116262244, 116262255
- LSD 7-36-43-07 W3 Ext 116, Title 120610538
- LSD 1-36-43-07 W3 Ext 114, Title 149617143
- LSD 8-36-43-07 W3 Ext 115, Title 149617109
- LSD 2-36-43-07 W3 Ext 115, Title 120610516
- SW 36-43-07 W3, Title 120610550
- Block C Plan 61PA03378 W3 Ext 1, Title 115420362
- NE 26-45-05 W3, Title 130370587
- NW 26-45-05 W3, Title 130370611
- NE 27-45-05 W3, Title 130370633
- NW 27-45-05 W3, Title 130728461
- NE 34-45-05 W3, Title 130370655
- SE 34-45-05 W3, Title 130370677
- SW 34-45-05 W3, Title 130728630
- Block A Plan 101947394 W3 Ext 0, Title 146428869

CARRIED

| | | |
|--|---|----------------|
| Res#403/24 ISC ACCOUNT | LAVOIE: That the Council of the RM of Blaine Lake #434 authorize a deposit of \$500 to our ISC account for tax enforcement purposes. | CARRIED |
| Res#404/24 RP INVOICE | LAVOIE: That the Council of the RM of Blaine Lake #434 direct Administration to reverse Invoice #2024-00041 for \$840 and reissue the invoice for \$682.50 providing for a credit of \$157.50. | CARRIED |
| Res#405/24 INVOICE | LAMONTAGNE: That the Council of the RM of Blaine Lake #434 approve the invoice received from 102051721 Sask Ltd. for payment in the revised amount of \$7,122.84. | CARRIED |
| Res#406/24 INVOICE | CHUDSKOV: That the Council of the RM of Blaine Lake #434 approve payment of the invoice received from Lynden Butler in the amount of \$90,587.70. | CARRIED |
| <i>Councillor Lee Dolezal left the meeting at 1:09 PM.</i> | | |
| Res#407/24 MUNISOFT TRAINING | LAMONTAGNE: That the Council of the RM of Blaine Lake #434 direct Administration to register for Munisoft training: Audit Preparation (December 4 th), Payroll Year End Processing (December 11 th), and Year End Processing (December 18 th) at a cost of \$119 plus applicable taxes for each webinar. | CARRIED |
| Res#408/24 CHRISTMAS PARTY | LAMONTAGNE: That the Council of the RM of Blaine Lake #434 direct Administration to plan a Christmas party. | CARRIED |
| Res#409/24 CHRISTMAS BONUS | LAMONTAGNE: That the Council of the RM of Blaine Lake #434 direct Administration to purchase 5 turkeys for all current employees. | CARRIED |
| Res#410/24 PLAQUE | LAMONTAGNE: That the Council of the RM of Blaine Lake #434 direct Administration to purchase a commemorative plaque for Gerry Strelieff. | CARRIED |
| Res#411/24 CLOSURE FOR CHRISTMAS | LAMONTAGNE: That the Council of the RM of Blaine Lake #434 direct Administration to close for the Christmas holidays on December 25-27, 2024. | CARRIED |
| Res#412/24 PUBLIC DISCLOSURE | LAMONTAGNE: That the Council of the RM of Blaine Lake #434 acknowledge receipt of all public disclosure forms from Council members. | CARRIED |
| Res#413/24 CTP STATUTORY DECLARATION | LAVOIE: That the Council of the RM of Blaine Lake #434 make a 2024 Clearing the Path (CTP) Incremental Maintenance Statutory Declaration for the 2024 tax year for CTP Corridor (Grid#781) of 12.14 kilometers for annual grant funding of \$15,782, | |

and that the Reeve and the Administrator be authorized to submit this declaration on behalf of the municipality. **CARRIED**

**Res#414/24
MRS GRANT
FUNDING**

PRIESTLEY: That the Council of the RM of Blaine Lake #434 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statements to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of Council have filed and annually updated their Public Disclosure Statements as required; and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**Res#415/24
HIRE WSP**

PRIESTLEY: That the Council of the RM of Blaine Lake #434 hire WSP for an estimate on the RIRG Project. **CARRIED**

**Res#416/24
ADJOURN**

CHUDSKOV: That the Council of the RM of Blaine Lake #434 adjourn, the time being 1:42 PM. **CARRIED**

REEVE

SEAL

ADMINISTRATOR