



Office of the Administrator

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Website: <https://rmofblainelake434.ca/>

The Rural Municipality of Blaine Lake #434 (“the RM”) is requesting proposals for the **supply, transport, and delivery of diesel fuel** to the RM Public Works Shop, which is located on the West side of the Hwy 12 & Hwy 40 intersection, at the South end of the Town of Blaine Lake. On average, the RM utilizes approximately 55,000 L of diesel during the calendar year; the RM would require winter diesel in the colder months.

Proposals must include:

- The process utilized to ensure that the RM diesel tank always maintains a sufficient supply of fuel (for example, does a call need to be placed when fuel is required, or, would the driver automatically stop to fill the tank on a weekly basis?)
- A sample copy of a fuel ticket
- WCB Letter of Good Standing
- A copy of appropriate liability insurance
- A copy or list of the company policies and procedures which indicate employee certification requirements such as:
 - WHMIS
 - Transportation of Dangerous Goods
 - Any other safety precautions that ensure compliance with *The Environmental Management and Protection Act, 2010* and *The Environmental Spill Control Regulations*

The R.M. reserves the right to refuse to accept any or all proposals, and the lowest proposal or any proposal will not necessarily be accepted.

- Without limiting the generality of the foregoing, any proposal may be rejected which is incomplete, obscure, or irregular.
- Proposal must be signed by an authorized representative and include his/her official title.

Proposal Limitations:

- Oral and telephone proposals will not be considered.
- Modifications will only be accepted in writing by the means noted above and must be received before 5:00PM, Monday, May 31, 2021.

Labour, Materials & Equipment:

- The successful proposal shall supply all supervision, labour, materials, equipment, tools and all other things necessary for the complete supply, transport and delivery as indicated or intended by the specifications which form part of this document.
- The RM currently owns an (approximately 4000L) on-site diesel tank.

Written proposals must be received before 5:00PM, Monday, May 31, 2021, at any of the contact listed above, and must be clearly labeled “Diesel Fuel Proposal.”